

## **VPRA Decision Brief**

### **Approval of Revised By-Laws**

**Issue:** As the Board and the Authority evolve, there have been items identified which need to be addressed:

- 1) Clarify what is required annually, and allow flexibility as to which month those requirements must be met
- 2) Clarify that the Chairperson cannot be removed by the Board (unlike other officers)
- 3) Clarify responsibilities of Executive Director, and delegate certain authority regarding budgets and contracting
- 4) Clarify ability of Board to meet electronically, provided that a quorum is physically assembled
- 5) Identify individuals with authority to contract with federal agencies

**Facts:** The Bylaws may be amended after the giving of notice at least three business days prior to the meeting where the proposed amendments will be presented, along with providing the proposed amendments.

Attached are the by-laws, showing the proposed amendments.

**Recommendation:** VPRA recommends that the by-law amendments be adopted as proposed.

**Action Required by VPRA:** Vote on whether to approve the by-laws amendments.

**Options:** Approve, Deny, or Defer.