



[Date]

[Name]

President and CEO

[Rail Transit Agency {RTA}]

[Address]

[City and State]

Re: Virginia Department of Rail and Public Transportation (DRPT) Approval of [RTA] System Certification of Public Transportation Agency Safety Plan (PTASP) Compliance in [Year]

Dear [RTA Accountable],

On behalf of the Virginia DRPT, I formally approve the [Year] [RTA] Light Rail System Certification Letter of PTASP compliance, as well as the final HRT reports generated from our concurrent safety and security audits. All of the pertinent documents from this submission will be uploaded into the DRPT [Year] annual reporting template for the Federal Transit Administration.

DRPT remains steadfast in its commitment in partnering with [RTA] to deliver the safest and most secure light rail service to the citizens of [city]. We look forward to our continued partnership and thank you for your commitment to the DRPT State Safety Oversight Program.

Sincerely,

Transit Rail Safety and Emergency Management Administrator
Virginia Department of Rail and Public Transportation

Cc: